

Date:

To,

Mr. Navneet Gupta

Resolution Professional

James Hotels Limited

#1598, Level-I, Sector 22 B

Chandigarh

**Subject: Request for Providing Information Memorandum prepared under section 29 of the Insolvency & Bankruptcy Code, 2016.**

**Respected Sir,**

I, \_\_\_\_\_, being (designation) of \_\_\_\_\_ (Company Name), probable resolution applicant want the Information Memorandum to submit resolution plan for corporate debtor.

- I. Assets and liabilities, as on the Insolvency commencement date, classified into appropriate categories for easy identification, with estimated values assigned to each category;
- II. The latest annual financial statements
- III. Audited Financial Statements of the corporate debtor for the last two financial years and provisional financial statements for the current financial year made up to a date not earlier than fourteen days from the date of Application.
- IV. A list of creditors containing the names of creditors, the amounts claimed by them, the amount of their claims admitted and security interest, if any, in respect of such claims;

- V. Particulars of a debt due from or to the corporate debtor with respect to related parties;
- VI. Details of guarantees that have been given in relation to the debts of the corporate debtor by other persons, specifying which of the guarantors is a related party;
- VII. The names and addresses of the members or partners holding at least one percent stake in corporate debtor along with the size of the stake;
- VIII. Details of all material litigation and an ongoing investigation or proceeding initiated by Government and statutory authorities ;
- IX. The numbers of worker and employees and liabilities of the corporate debtor towards them;

I further undertake under section 29(2) of the Insolvency and Bankruptcy Code, 2016

- I. to comply with provisions of law for the time being in force relating to confidentiality and insider trading;
- II. to protect any intellectual property of the corporate debtor it may have access to ; and
- III. not to share relevant information with third parties unless clause (a) and (b) of this sub section are complied with

Authorized Signatory  
(Designation)